**MEMO**

To: Karen Pluemer

From: Brianna Muleski

Subject: PBO Memo

Date: September 30, 2013

Here are my goals:

**This class**

* Earn an A
* Attend every class
* Arrive on time
* Participate in class
* Turn in assignments on time

My goal for this class is to earn an A. I will do this by attended every class and arriving to every class on time. While I am in class I will participate and use my time efficiently. Turning in all my assignments on time will also help me achieve my goal.

**This semester**

* Improve my GPA
* Attend all of my classes
* Complete all my assignments
* Get more involved with ACM

My goal for this semester is to improve my GPA by earning A’s in all my classes. To do this I need to attend all of my classes and participate in them. I will need to complete all my assignments, especially my programs. I also would like to get more involved with the ACM group on campus by attending more meetings.

**This year**

* Improve my GPA
* Get an internship
* Gain a friend on campus
* Move closer to Platteville

My goal for this year is to continue to improve my GPA by earning A’s in all my classes. I also want to get an internship for this summer. I will attend a career fair and introduce myself to several companies that I would like to work with. I will continue to revise my résumé to reflect the classes I have been completing that correlate to my major. I will attend more meetings with ACM to gain friends in my field. I will look at classifieds and apply for rental places within 20 miles of Platteville.

**Five years**

* Graduate
* Get a job in my field
* Pay off my student loans
* Move to a city that I can marry in

I plan on graduating in December of 2015 by completing all of my required courses. After that I will apply to jobs within my field that I am qualified for. With a job I will be able to pay off my student loans and become for financially stable. I hope to find a job in a state that has legalized gay marriage, so I can live in the surrounding area and eventually marry.

**Ten years**

* Travel to Europe
* Get married
* Increase my savings
* Own a house

In ten years I hope to be able to have enough money to travel to Europe. I will put money aside with each paycheck in order to save for this trip. I also plan on getting married within ten years, and I will also have to save for this by putting money aside each paycheck. As I increase my savings I will be able to save up enough to own a house.